

2004 Awards for Excellence in the Early Years

ABOUT THE AWARDS

The National Investment for the Early Years is an advocacy group that promotes the importance of providing the best possible environments for young children.

The intention of the Awards is to:

- showcase what can be achieved in providing supportive environments for young children and their families
- stimulate and inspire others to follow examples of excellence
- publicly recognise individuals, community groups and organisations who have made an outstanding contribution to provision of supportive environments for young children and their families.

ELIGIBILITY

Individuals and organisations from the public, private and community sectors who have made an outstanding contribution during the current year or given outstanding service to young children (**birth to age five**) and their families over a number of years are eligible for these awards.

AWARD CATEGORIES

Awards are made in four categories. Awards are made in each category for individuals, small agencies (less than 20 employees), medium size organisations (20 – 100 employees) and larger organisations (more than 100 employees).

Nominations may be submitted for one category only.

Category one: Support for Children

This category recognises outstanding achievement in provision of supportive conditions for children in the multiple environments within which they are present.

Category two: Services Supporting Parents/Caregivers/Families

This category recognises outstanding achievement in supporting parents and caregivers to maximise the development and wellbeing of young children.

Category three: Business Support to Families

This category recognises overall outstanding achievement in the provision of work practices that respond to the needs of employees with family responsibilities.

Category four: Promotion of Early Childhood Issues

This category recognises the importance of raising community awareness about the significance of the early years.

HOW TO ENTER

Individuals, community groups and organisations may self-nominate. Nominations may also be submitted by a third party.

Closing date for nominations is 30 June 2004.

The cover sheet provided with this brochure must be completed and accompany your nomination.

Your nomination should be written in a style that is ready for publication and include photos of the people involved and their details. You should also include any relevant material such as brochures, articles or reports that supports your nomination.

The submission of support materials assumes consent for publication.

The nomination must describe your achievement or your organisation's achievement in written submissions no longer than 1000 words using the headings listed 1 to 6 below.

Background 300 - 400 words

1 Title of Achievement

The title of the achievement and a one sentence explanation of what the achievement is.



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2 Reasons

A brief description of why the work was undertaken. What issues needed addressing?

3 Referees

The contact details of three people familiar with the details in the submission who can act as referees. Include name, title, agency name, phone and e-mail details for each referee.

Assessment criteria 600 - 700 words
(nominations will be assessed on items 4 to 6)

4 Award category

A brief description of how your achievement is relevant to the Award category.

5 Approach

A brief description of how your work was implemented. You may wish to address one or two of the following dimensions: community engagement, cultural appropriateness, evidence base and social justice.

6 Outcomes

A brief description of the difference your work has made – what indicators demonstrated that you achieved results.

CLOSING DATE FOR NOMINATIONS

The closing date for nominations is 3.00 pm Wednesday 30 June 2004.

Please send your nomination in the following format

- nomination cover sheet
- 5 hard copies of your nomination and supporting materials
- an electronic version in Word format on CD or floppy disk

E-mail and faxed nominations will not be accepted. Receipt of all nominations will be acknowledged.

JUDGING

A panel for each category comprising a maximum of five experts in the field will select award recipients. The judging panel will assess all applications and the panel may conduct a site visit for short listed applicants. The Judging Panel's decision is final.

AWARDS PRESENTATION CEREMONY

Awards will be announced on Monday 6 September 2004 during the dinner for the National Parenting Conference to be held at the Adelaide Convention Centre. Award winners may be asked to speak with the media and/or any other groups/agencies about their award. All winners will be photographed and winning entries will be publicised.

FURTHER INFORMATION

Chris Caudle

Executive Officer

National Investment for the Early Years (NIFTeY SA)
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Adelaide SA 5000

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BECOMING A MEMBER OF NIFTeY(SA)

People and organisations interested in supporting the aims of NIFTeY(SA) may join the Association by completing and signing the membership form available on the website www.niftey.cyh.com and returning it to the Association's office located at 295 South Terrace Adelaide, together with the subscription.

FOR MORE AWARD FORMS

The 2004 Award form can be downloaded from the NIFTeY website www.niftey.cyh.com



creating supportive environments for young children

Ms Judy Underdown, Interim Chair NIFTeY (SA)
295 South Terrace, Adelaide SA 5000
Telephone 8161 6835 www.niftey.cyh.com

National Investment for the Early Years (SA)

2004 Awards for Excellence in the Early Years NOMINATION COVER SHEET

Please tick ONE box below to indicate the award category for which you are nominating

- Support for Children
- Services Supporting Parents/Caregivers/Families
- Business Support to Families
- Promotion of Early Childhood Issues

Please tick ONE box below to indicate the size of your organisation

- Individual
- Small agency (less than 20 employees)
- Medium size organisation (20 - 100 employees)
- Large organisation (more than 100 employees).

Please tick ONE box below to indicate whether this is a self nomination or nomination by a third party.

- Self nomination
- Nomination by a third party

Check list

Please make sure that you have provided

- up to 1,000 word written submission addressing the 6 headings
- 5 hard copies of your nomination material
- an electronic version in word format on a CD

**Closing date for nominations is 3.00 pm
Wednesday 30 June 2004**

**Send to: National Investment for the
Early Years (SA) Awards**

295 South Terrace
Adelaide SA 5000

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Awards for Excellence in the Early Years

Please complete details in ONE column only

Self nomination details

Name of nominee

(person, agency or organisation)

Name of contact person

(if the nominee is not an individual)

Address of nominee

Telephone (home)

Telephone (work)

Mobile

Facsimile

E-mail

Signature

Nomination by third party details

Name of proposer

Title/position of proposer

Address of proposer

Telephone (home)

Telephone (work)

Mobile

Facsimile

E-mail

Signature of proposer

Name of person, agency or organisation being nominated

Title/position of nominee

Address of nominee

Telephone (home) – nominee

Telephone (work) – nominee

Mobile – nominee

Facsimile – nominee

E-mail – nominee

Agreement to accept nomination – Signature of nominee

